

Skate Regina Board Meeting Minutes

May 25, 2009

In Attendance: Donna MacKay, Jill Meier, Rosanne Boyarski, Kim Mack, Lynette Keyowski, Leanne Zborosky, Jodie Ross, Candace Ballan, Leslie Gosselin

1. Call to Order

2. Agenda:

MOTION: To approve the agenda for May 25, 2009 as proposed.

Jill/Donna CARRIED

3. Minutes of April 29, 2009:

MOTION: To approve the minutes of April 29, 2009 as distributed.

Discussion: the minutes should not include attachments.

Rosanne/Jill CARRIED WITH AMMENDMENTS

4. Annual General Meeting:

Review of the audited financial statement that will be presented to the membership.

- The auditor is questioning 3 bank accounts that are on Skate Regina's books, but which have not seen any activity since 2004-05. Research into these accounts show that former club members have authority over these accounts, which were intended to hold Skate Regina bursary amounts.

MOTION: That Skate Regina issue a request to the appropriate financial institution(s) that any bank account(s) in the name of Skate Regina or the Regina Figure Skating Club or other name representing the club in any way be closed and that any funds in those accounts be transferred to the current Skate Regina general account.

Rosanne/Leslie CARRIED

Review of the recognition portion of the meeting.

Review of the nominations committee – not really taken on, a sign was posted, with nobody responding. Discussion on what we can do to recruit. There must be clarity on the capacity of the organization without volunteers.

Although Erin Harde has put forth her name as the Marketing and Communications Coordinator – this position will jeopardize her coaching status. (re: Skate Canada). Erin can participate on a committee, but cannot hold the Board position.

5. Reports:

- CanSynchro – went well this past year, next year, Synchro proposes that they do all the registration, not under Skate Regina.
- Finance & Audit: Rosanne continues to work with the auditor. Discussion on BINGO reimbursements that must be clarified. Working on the chart of accounts for the 09-10 budget and will have documents ready for presentation at the AGM. Discussion on the audit and costs.

MOTION: To propose to the membership at the 2009 AGM the assignment of Joe Carson, CMA as the 09-10 auditor.

Rosanne/Leslie CARRIED

6. 2009-10 Fees & Programs:

Discussion: the fee review committee met and went over all fees, overhead allocation, and potential budgets.

Review of the fee proposal for the AGM.

Coaches put forth a fall 2009 proposed schedule with 17.5 hours a week of booked ice for all programs and 19.25 a week for winter ice.

The fee proposal is \$12/hr in fall with 17.5 hours booked ice per week and \$9/hr in winter with 20 hours booked ice per week.

Review of the proposed budget with discussion of membership fee.

MOTION: The Board will propose the 09-10 budget with Rosanne's recalculations at the 2009 AGM.

Rosanne/Leslie CARRIED

7. Administrators Report:

- Review of the 09-10 calendar.

ACTION: Jodie to revise the calendar based on coaching recommendations brought forth by the coaching rep and sending via email for approval.

- Summer School – currently 10 registrants
- Photocopier – current contract is finished - discussion

MOTION: To remove the photocopier from the Optimist Arena, and to discontinue leasing of a photocopier for the club.

Leslie/Leanne CARRIED

- IT Sportnet has reported that they are ready to work on our on-line registration system
- Discussion on paying coaching assistants, team leaders, coaches

MOTION: As recommended by the Skate Regina coaches, Team Leaders will no longer charge \$2.20 extra per hour for Team Leader responsibilities in the 2009-10 season.

Leanne/Kim CARRIED

- Discussion of on-ice delivery standards as distributed at the meeting.

MOTION: To approve the on-ice delivery standards for Skate Regina CanSkate programs as proposed by Skate Regina coaches.

Leanne/Leslie CARRIED

- Julianna McConnell has requested a one year leave of absence.

MOTION: To approve Julianna's request for a one year leave of absence from coaching with Skate Regina.

Leslie/Kim CARRIED

- Discussion on city facilities.

ACTION: Skate Regina must send a letter of indications for facility use to the City for the fall discussion on facilities.

- Discussion of summer fees and cancelling ice as proposed by coaches.
- Discussion on late fees being charged – instead of a reduced rate for early registration for all seasons. Could promote this at the AGM.

8. Coaches report:

- spring test day discussion – need extra ice.
- Review of proposed winter schedule for both recreation and StarSkate. Needs to be distributed to all coaches for review and input.

9. Other business:

Application for second bingo license:

Sask Liquor and Gaming Assoc. requires that each bingo license issued is associated with a separate bank account. As such, the designated account information must accompany the application for license.

MOTION: That Skate Regina opens a separate bingo account at the Royal Bank to accommodate the application for an impending second bingo license.

Rosanne/Leslie CARRIED

Next Meeting: June 17, 2009

Adjournment: 11:20 pm